

Council Letter
City of Knoxville
Monday, November 1, 2021

Agenda Item: Discussion/Possible Action on Parks and Recreation Master Plan Request for Proposal (RFP)

Background: During the City of Knoxville Goal Setting Session under the Quality-of-Life umbrella came the Parks and Recreation Master Plan during the fall of 2021. The city will send out an RFP (Request for Proposal) to firms to help facilitate and layout a Parks and Recreation Master Plan. This is basically a road map for future development of the Parks and Recreation System.

Policy Question: Should the council give permission to seek bids through a Request for Proposal (RFP) for a Parks and Recreation Master Plan?

Budget Impact: Monies available in the Auld Park Trust Fund (Fund Balance of \$24,000)

Recommendation: Parks and Recreation Director and City Manager recommend using monies from the Auld Park Trust Fund to pay for a Parks and Recreation Master Plan. If bids come in over the \$24,000 then staff will have to budget for this for the budget starting on July 1, 2022 and further delay the process.

Supporting Documents: Request for Proposal (RFP)

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10/26/2021